

TASHA M. MOSLEY

District Attorney

Clayton Judicial Circuit



COMMUNITY SERVICE INSTRUCTIONS

- Select a **Non-Profit Organization** from the provided list below. If you would like to use another agency that is not listed below, you must receive written approval from this office prior to beginning community service.
- Churches, Schools, and Hospitals are not eligible.
- Community service hours must be worked in Clayton County.
- Document the hours you volunteer by completing the provided community service timesheet.
- Complete the total number of hours required by PIDP. Only hours completed after official enrollment are valid.

Once your community service is completed, submit your letter from the organization **on official letterhead** and your community service timesheet via email da.pandcs@claytoncountyga.gov or in person by the deadline.

Failure to follow the above instructions and/or submitting fraudulent information will result in termination from the program. Upon termination from the program, the assigned Assistant District Attorney will return your case to the active court calendar for prosecution.

Community Service Site List & Information Guide

Clayton County District Attorney's Office <ul style="list-style-type: none">• DA's Community Service Project• Donation to support DA's Community Service Projects• Contact for more information PIDP Contact: Anjie Loveless-Smith (678) 479-7829 or Keysha Patrick, Program Supervisor (770) 477-4541	Hearts To Nourish Hope 640 Highway 138, SW Riverdale, GA 30274 (770) 997-4517 Contact: Deborah Anglin or Michelle Stockholm
Area In Need Missionary House Inc. 681 Hwy 138, SW Riverdale, GA 30274 (404) 295-7916 Contact: Stephanie Ford, CEO	Stephon's House 5212 Albert Drive Forest Park, GA 30297 (770) 771-4469 Contact: Vivian Dean
Accession Distribution Training & Staffing 658 Lamar Hutchinson Parkway Riverdale, GA 30274 (404) 996-1355 Contact: Juanita Marry	American Legion Post 258 1480 American Legion Way Jonesboro, GA 30236 (770) 478-8046 Contact: Joel Woods or Chuck Cook
Clayton County Refuse Control 7984 North McDonough Street Jonesboro, GA 30236 (770) 473-3948 or (770) 477-3548 Contact: Barbara Camp	NVS Building Communities Program 1415 Hwy 85 N, Suite 310-120 Fayetteville, GA 30214 (470) 210-4446 Contact: Nicole Smith



COMMUNITY SERVICE TIMESHEET

All community service hours must be performed in Clayton County at a non-profit 501(c)(3). The letter of completion must be submitted on the agency's official letterhead along with this timesheet.

Name: _____ Telephone: _____ Hours Ordered: _____

Community Service Agency: _____ Agency Phone: _____

Date	Time In	Time Out	Total Hours	Supervisor Initials

Total Hours Completed: _____

Supervisor's Name: _____ Supervisor's Signature: _____

Submit this completed and signed form along with a letter **on official letterhead** from the agency listed above and (if applicable) a copy of your payment receipt to the District Attorney Office's Programs & Community Service Unit in person or email da.pandcs@claytoncountyga.gov by the deadline.